



The mission of St. Mary Help of Christians Catholic School, in partnership with parents, is to form Christian leaders who are faithful, prepared, and courageous.

Dear St. Mary Help of Christians Catholic School Parents,

St. Mary Help of Christians Catholic School is open to students of all denominations. However, in order to receive the Active Catholic parishioner tuition discount and multi-student discount* at St. Mary Help of Christians Catholic School, the student(s) and at least one of their parents/guardians must be active members of his/her Catholic Parish Church, whether it is St. Mary Help of Christians Catholic Church or another local Catholic Church.

*Catholic multi-student discount for students in kindergarten-8th grade.

ACTIVE CATHOLIC MEMBERSHIP DEFINITION

Active membership in your Parish Church is determined by the following criteria:

- (1) By being registered in your Parish Church, having filled out and turned in a Parish Registration Form.
- (2) By parents/guardians and students faithfully attending Mass on ALL Sundays and ALL Holy Days of Obligation.
- (3) By contributing to the support of your Parish Church in the form of time, talent, and/or treasure during the Offertory Collection at Mass by using the envelope system, by your loose checks (not cash), on-line giving, and/or by volunteering for one or more Sunday ministries.

All families attending St. Mary Help of Christians Catholic Church or another local Catholic parish should complete the form and return it within one month of registering for the new academic year 2026-2027.

Families attending a different Catholic parish should also provide a signed letter from their pastor confirming that they are an active parishioner in good standing.

A copy of the policy is also enclosed. If you have any questions or difficulties with fulfilling these expectations, please contact our principal, Mr. Overstreet at coverstreet@stmaryschoolaiken.com.

Sincerely in Christ,

Carlos Overstreet
Principal

Fr. Richard Wilson
Pastor



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Request for Recognition as an Active Catholic Household – School Year 2026-27 St. Mary Help of Christians Catholic School

For those families who would like to confirm Active Catholic Parishioner Status to qualify for the Active Catholic Tuition Discount and Catholic Multi-student Discount at St. Mary Help of Christians Catholic School for the 2026-2027 academic year, the following form must be completed and returned to the school office before tuition discount will be given. This is a requirement of all families whether they are new or returning.

Full Names of Parents/Guardians
Phone No.

Email Address

Registered Home Parish: _____

Household(s) envelope number(s): _____

Name(s) of Child(ren) in Catholic School(s) – be sure to give legal first and last names:

Name	Grade in 2026-27	Baptized Catholic?
_____	_____	___ Y ___ N
_____	_____	___ Y ___ N
_____	_____	___ Y ___ N
_____	_____	___ Y ___ N
_____	_____	___ Y ___ N

Are children being raised in more than one household? If so, which parent/guardian has primary responsibility for the Catholic upbringing of the children?

Name of Primary One Responsible: _____ or _____ Both



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If you are fulfilling the policy for active status by faithful participation in Sunday ministries, please indicate who in the family is serving:

Altar Server: _____
Lector: _____
Usher: _____
Greeters: _____
Parish Perks/ Coffee Hour: _____
Music Ministry/ Choir: _____
Religious Formation: _____
Other (Please Specify): _____

And/Or

_____ We have been fulfilling the policy for active status through use of parish offertory envelopes*.

*Note: envelopes must be used for attendance even if giving is completed online.

For all families requesting the tuition discount and multi-student discount:

We understand what is being asked of us in faithfully attending Sunday Masses and other holy days of obligation, and we will fulfill that responsibility in the 2026-27 academic year.

Date: _____

Signatures of Parents/Guardians

Date: _____

Please upload the completed document into your re-enrollment application in the FACTS family portal, send the completed document to office@stmaryschoolaiken.com, or return to the school office. Be sure to send both pages. Thank you!



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Questions and Answers Regarding the use of Envelopes

What if we use electronic giving for our donations? You will continue to receive envelopes. Simply drop the empty envelope into the offertory basket and write “SMS Attendance” on the envelope.

What if we use checks but not the envelopes provided to us? As long as we can identify you from what you have put into the collection basket, it is the same as using an envelope. A blank envelope with cash would not enable us to know the donor and therefore would not be helpful to you in meeting the criteria.

Can we mail in or drop off (at the school or church office) the envelopes and still meet the criteria? No. We are looking for evidence of Mass attendance. Only envelopes that come in through the Sunday collection are counted.

What if I cannot afford to give to the church right now? That is fine. Just put the envelope without a donation into the basket with “SMS Attendance” written on it.

Does a second collection envelope count? We do not check second collection data when verifying attendance. Note also: multiple envelopes on a single Sunday will all be marked received for that Sunday only.

If ever we are denied active Catholic parishioner status, can we get it back? Absolutely yes. After fulfillment of the policy conditions, you may apply and reestablish the active Catholic tuition discount and Catholic multi-student discount. *Catholic multi-student discount for students in kindergarten-8th grade.